



Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: Tuesday, 6 November 2018

**Committee:
Performance Management Scrutiny Committee**

Date: Wednesday, 14 November 2018
Time: 2.00 pm
Venue: Shrewsbury/Oswestry Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Head of Legal and Democratic Services (Monitoring Officer)

Members of Performance Management Scrutiny Committee

Claire Wild (Chair)	Alan Mosley
Gwilym Butler (Vice-Chair)	Cecilia Motley
Karen Calder	Peggy Mullock
Roger Evans	Dave Tremellen
Hannah Fraser	Leslie Winwood

Your Committee Officer is:

Julie Fildes Committee Officer
Tel: 01743 257723
Email: julie.fildes@shropshire.gov.uk

AGENDA

1 Apologies for Absence and Substitutions

2 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

3 Minutes of the meeting held on 24th October 2018

To consider the Minutes of the Performance Management Scrutiny Committee meeting held on 24th October 2018 (to follow)

4 Public Question Time

To receive any questions or petitions from the public, notice of which has been given in accordance with Procedure Rule 14. Deadline for notification for this meeting is 2pm on Tuesday 13th November 2018.

5 Member Question Time

To receive any questions of which members of the Council have given notice. Deadline for notification for this meeting is 4.30pm on Friday 9th November 2018.

6 Digital Transformation Programme

To receive a verbal update from the Head of Workforce and Transformation on the progress of the Digital Transformation Programme.

Contact: Michele Leith, Head of Workforce and Transformation, tel 01743 254402

7 Meeting Housing Need in Shropshire (Pages 1 - 16)

To consider a report and presentation on Housing Need in Shropshire

Contact: Mark Barrow, Head of Place, tel 01743 258671

8 Welfare Reform Task and Finish Group Report

To receive the report and recommendation of the Welfare Reform Task and Finish Group (to follow).

Contact: Danial Webb, Scrutiny Officer, tel. 01743 258509

9 Work Programme (Pages 17 - 38)

To consider the future work programme of the Performance Management Scrutiny Committee.

Contact: Tom Dodds, Information, Intelligence and Insight Manager, tel 01743 258518

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10 Date/Time of next meeting of the Committee

The Committee is scheduled to next meet at 2.00pm on 23rd January 2018.

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<u>Committee and Date</u>	<u>Item</u>
Performance Management Scrutiny Committee	
14 th November 2018	
	<u>Public</u>

MEETING HOUSING NEED IN SHROPSHIRE

Responsible Officer Mark Barrow

e-mail: mark.barrow@shropshire.gov.uk

Tel: 01743 258916

1. Summary

- 1.1 This paper follows the 'Meeting Housing Need in Shropshire' Cabinet Report 7th November 2018 (attached in Appendix A) and the Member Housing Workshops held on 15th and 23rd October 2018.
- 1.2 Early scoping and analysis suggests that the market place is not delivering the right type of housing in the right places and significantly favours delivery of larger expensive executive type homes.
- 1.3 The ratio of house prices to average incomes in Shropshire is 8.39. With approximately half of the population unable to afford private rental values.
- 1.4 The Council Housing Waiting List has 5,300 applications and the County's demographic forecasting predicts that by 2030, almost a third of Shropshire's residents will be aged over 65.
- 1.5 Initial research suggests that over half of local authorities have adopted or are in the process of creating alternative housing delivery models and vehicles.
- 1.6 Their strategic aims include addressing specific local housing supply and market deficiencies; generating income to assist the parent authority to be more self-sufficient; enabling broader council departmental savings; place shaping; economic growth, jobs and skills; and delivery of housing to empower independence.

- 1.7 The 'Meeting Housing Need in Shropshire' Cabinet Report seeks Cabinet approval to report to Council on 13th December 2018 with detailed proposals and an outline business case to address Shropshire's unmet housing need.
- 1.8 It is expected (subject to approval to proceed) that a full business case will be presented to Council for approval on 28th February 2019.
- 1.9 Given the possible significant county-wide opportunities this presents, a full business case would benefit from pre-decision scrutiny and investigation from a Rapid Action Task & Finish Group.

2. Recommendation

- 2.1 It is proposed that Performance Management Scrutiny Committee Members set up a Rapid Action Task and Finish Group to investigate three Key Decision Areas of:
 - i) Strategic Aims
 - ii) Development Scope & Ambition
 - iii) Governance.

3. Background

- 3.1 These three key Decision Areas have been identified as crucial to the overall development of proposals and business case.
- 3.2 Several possible strategic aims for consideration have been identified above. Member feedback has also suggested the opportunity to innovate and develop housing related technologies and practices would also be a beneficial outcome.
- 3.3 The attached draft 'ONE Scheme' Masterplan (Appendix B), is an initial attempt to use good design, modern methods of construction, technology and energy efficiency to provide fit for purpose lifetime homes which encourage the development of sustainable communities.
- 3.3 Development Scope and Ambition is required to determine what type of development is prioritised, where it should be targeted, build numbers to achieve and within what delivery timescales.
- 3.4 Consideration of Governance arrangements is required to ensure an effective, ambitious and challenging structure is implemented; which provides strategic direction, strong oversight, and enables the dynamic day-to-day management of operations.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

None

Cabinet Member (Portfolio Holder)

Cllr. Robert Macey

Local Member

All Members

Appendix

A). Meeting Housing Need in Shropshire Cabinet Report 7th December 2018

B). The ONE Scheme Draft Masterplan

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<u>Committee and Date</u>	<u>Item</u>
Cabinet	
7 th November 2018	
	<u>Public</u>

MEETING HOUSING NEED IN SHROPSHIRE

Responsible Officer Mark Barrow
e-mail: mark.barrow@shropshire.gov.uk Tel: 01743 258916

1. Summary

- 1.1 In conjunction with our work to review the Local Plan and Stock Options Appraisal, officers have undertaken research and investigation into how we might address the unmet housing and development needs of our local communities.
- 1.2 This work has amongst other things involved a high-level analysis of housing affordability ratios, types of current market supply, and reviewed approaches in other councils. This work constitutes a Strategic Outline Case that suggests the Council should work up a more detailed Outline Business Case for a mechanism to address Shropshire's unmet housing and development needs.
- 1.3 Early scoping work and advice suggests other local authorities have adopted a more commercial and dynamic approach by creating 'Local Housing Companies' to assist them in achieving a wide-range of goals and aims.
- 1.4 The purpose of these vehicles can include, acquiring, developing and managing homes. They have been used to help address specific local housing supply issues / market deficiencies and generated income to assist their parent authority to be more financially self-sufficient.
- 1.5 They have also been used to enable broader public-sector savings; encourage economic growth, employment and skills development.
- 1.6 In Shropshire, property development by a Council vehicle, would need to be both open market and affordable housing, with accompanying place shaping and community infrastructure projects.

- 1.7 Any delivery vehicle utilised by the Council would also need to work with private sector partners and Registered Providers to support objectives outlined in the Council's Corporate Strategy, Commercial Strategy and those to be approved in the upcoming Housing Strategy.
- 1.8 Demographic pressures would need to be considered; with any solution complementing outcomes from the 'Council Housing Stock Options Review' to assist in increasing the amount and quality of affordable housing in the County.
- 1.9 This would need to include delivering housing to support and empower independence. For example; younger and older people, disabled people, wheelchair users, people with a learning disability, people with a mental health condition, and people with an impairment.
- 1.10 Any future financial modelling of such property development would be to ensure that there is no cost to the Council, a good income stream can be generated, and major savings can be made to Shropshire Council (and where viable to other public sector budgets).
- 1.11 Local Authority powers automatically enable provision of housing where there is a statutory duty (social housing) or for emergency housing. However, specialist legal advice has already confirmed that where any form of trading (non-social) is undertaken for a 'commercial purpose' then a company structure would be needed.

2. Recommendation

It is proposed that the Executive Director for Place, in consultation with the Portfolio Holder for Planning & Housing Development, be requested to:

- 1) Develop a viable Outline Business Case to address Shropshire's unmet housing and development needs.
- 2) Develop detailed proposals and options for appropriate arrangements to deliver the Outline Business Case: either delivery of housing by the Council itself or; to form a company to undertake this work.
- 3) Present a report to the 13th December 2018 meeting of full Council for decisions to implement the Outline Business Case.

REPORT

3. Background

- 3.1 Councils traditionally have developed and managed social housing held by law within the Housing Revenue Account (HRA). Subsequently they are legally required to let homes on Secure tenancies at Social and Affordable Rent levels.
- 3.2 Council house building had largely ceased from the 1980s until recently. During this period, housing associations (Private Registered Providers) became the main developers of social housing and have evolved to increasingly operate commercially.
- 3.3 Although HRA Reform in 2011 introduced self-financing principles, enabling long term asset management and capital strategy planning over 30 years, many of the constraints and concerns remain over the development of social housing, such as the tenant's 'Right to Buy' and central government control over rent levels and tenancy types.
- 3.4 Many councils wishing to have greater place shaping control, and in response to financial pressures, have in recent years sought an alternative solution by creating Local Housing Companies. In effect to attempt to take the best operational elements from the private and public sectors and integrate them. It is currently estimated that over half of all local authorities have either set up or are in the process of creating their own Local Housing Company.
- 3.5 Whilst council companies have existed for many years, with trading powers set out in Section 93 of the Local Government Act 2003, the recent diversification of new companies was prompted by the General Power of Competence introduced in the Localism Act 2011.
- 3.6 Whereas councils could previously only trade their existing activities, this legislation enables a local council to undertake any commercial activity that an individual or private company can lawfully undertake, provided this activity is not explicitly ruled out or constrained for councils by another piece of legislation. This provides for purely commercial trading in services not previously provided by councils, such as building homes for market sale and rent.

- 3.7 Any housing development solution considered by Shropshire Council would need to address market failure, increase the availability of affordable rented and for-sale housing and to develop housing types that the private sector developers are not building. Underpinning this would be the need for a robust commercial and financial case to ensure that it assisted the Council to improve its financial self-sufficiency.
- 3.8 The Shropshire Strategic Housing Market Assessment (2014) set out a range of pressures and challenges. Within Shropshire the ratio of house price to average income is 7.62 against the national average of 6.74 and only 50% of the population can afford private rental values and 32% to own an entry level residence.
- 3.9 The Council's current social housing waiting list is 5,300 and the average waiting time for a 3-bed social rented house for those successful is 13 months.
- 3.10 The Local Plan Review of 2017 identified the need to build 28,750 new homes by 2036. Whilst in 2016/17 1,910 new homes were built, private sector developers are focussed on profit maximisation in the 3-5 bed 'for sale' market. The evidence is that the market is not, and will not, build the housing we need to meet the broad future needs of our communities.
- 3.11 By way of illustration, roughly one third of new household formation is due to the growth in our older population. By 2030, Shropshire will comprise of almost 33% people aged over 65. There is a wealth of research that demonstrates how developing purpose designed housing promotes longer and more productive independent living which is better for residents and helps offset growing pressures in local health and care systems.
- 3.12 There are also wider strategic objectives to support a detailed investigation into potential housing delivery vehicles and solutions. New homes, property developments, refurbishments, progression of stalled developments, office conversions, all support economic growth, with immediate employment and the longer term associated benefits for local businesses by providing a larger percentage of workers to live in the county.
- 3.13 Investment in new homes has a multiplier effect in the local economy, with residents working in local businesses and spending in local shops and on local services. It also provides an opportunity to adopt key worker policies to encourage key workers in health, education, social care and other public services to remain or move to the County.

- 3.14 Local Authority led property development can target where the market is under-performing or failing to provide sufficient housing supply to meet demand. The local context can be evidenced from the sub-regional Strategic Housing Market Assessment which summarises projected levels of housing need and demand, including the required mix between property sizes, bedroom numbers, tenure types and rent levels versus incomes.

4. Financial Implications

- 4.1 Any future solution would need to take into consideration the current 'Council Housing Stock Options Review' of properties within the Housing Revenue Account.
- 4.2 Any future recommendation to Cabinet and Council would need to be supported by a business case and business plan identifying any financial investment or resources required to support the recommended delivery model or vehicle. Carried out in conjunction with a review of the Council's land and property assets.
- 4.3 Projections of potential savings to Council budgets would also be intrinsic to any future business case and business planning.

5. Risk Assessment and Opportunities Appraisal

- 5.1 A future recommendation would need be supported by a full risk assessment appraisal carried out as part of the business case and business planning process.
- 5.2 Any future business case would be developed to HM Treasury Green Book Standard outlining the strategic, commercial, financial, economic and management cases. If the preferred model is that of a company, then the business case would need to satisfy the requirements of The Local Government (Best Value Authorities) (Power to Trade) (England Order) 2009.
- 5.3 Specialist legal and financial advice would be sought as required.

6. Additional Information

- 6.1 The Council is being assisted by property specialists Savills, who are currently supporting the 'Council Housing Stock Options Review' and have advised many other councils on housing delivery models. Officers have also researched, met and spoken to other councils who have already established alternative housing delivery models.

- 6.2. Several Members briefings and workshops have been held. If further investigation is approved, a request will be made to the Performance Management Scrutiny Committee, to consider setting up a Task and Finish Group to examine key areas of interest.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)
Cabinet Member (Portfolio Holder) Cllr. Robert Macey
Local Member All Members
Appendix



WALLED GARDEN VIEW

THE ONE HOUSING SCHEME MASTERPLAN, SHROPSHIRE

The ONE Housing Scheme Masterplan Introduction

- Brief and Aspirations

- 60 Mixed tenure bungalows for aging population:
 - Lifetime Reserve, Rented and For Sale on the Open Market
 - Factory Built
 - Health & Social Care Technology built-in
 - Lifetime Homes standard
 - Advanced low carbon technology to minimise energy costs
 - Four Centres of Excellence:
 - Modern Methods of Construction [MMC] (Housing)
 - Advanced Energy Production & Storage (Economic Development)
 - Assistive Technologies (Adult Social Care)
 - Digital Health Technologies (Public Health)
- + Integrated Electric Transport

The Masterplan Concept – Placemaking

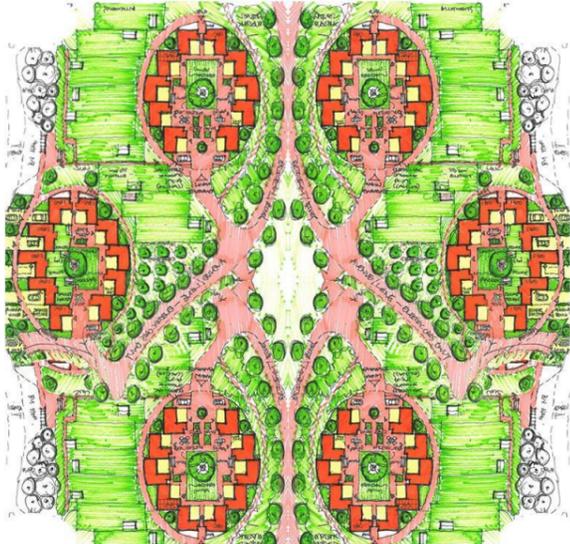
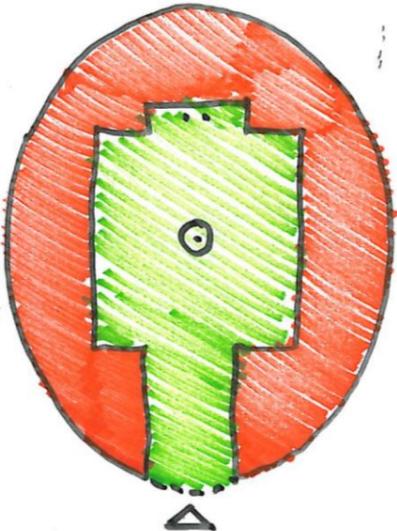
The far-reaching ONE Housing Scheme brief calls for an idealised masterplan for a proposed series of developments of mixed tenure bungalows loaded with assistive tech across a number of rural edge-of-town and village sites in Shropshire using Garden City and eco town principles to help the client address a number of priority areas through the simple building of a few bungalows .

There is nothing intrinsically wrong with development: all the beautiful places you know and love are full of buildings, roads and traffic, often very densely-packed but still convivial places to live, work and play. Think then of the plethora of culs-de-sac on the outskirts of our towns and villages - each effectively a load of brick boxes around the car park - and the quality of environment they create. With The ONE Housing Scheme Masterplan we turn this on its head: the enjoyment of pedestrians and residents takes priority with all buildings clustered quietly around communal green spaces and looking out onto further green spaces that also double as food production and leisure spaces. It is all about placemaking.

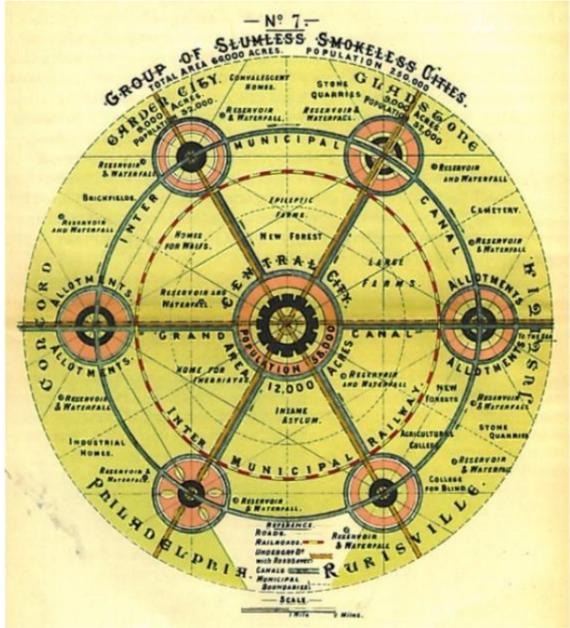
To assist with realistic space planning we have developed an indicative L-shaped fully accessible plan to the dwellings: a 1-bed bungalow providing a private courtyard, and a 2-bed bungalow with a modest private garden space. We use the L shaped plans in staggered terraces to form clusters of dwellings with a central space. We love the idea that each little block could be unified into one single form – like a little ‘citadel’ set into a green landscape with a landscaped walled communal garden at its core – giving all residents a beautiful outlook and amenity space.

The garden courts are linked by landscaped, tree-lined, traffic-free paths with food growing opportunities (allotments and orchards) and use pedestrian-priority shared surfaces to allow access for both private cars and service vehicles.

With the first built example of this masterplan the team will show that housing - designed and built with thought and care - can not only address many of the needs of society, but create beautiful places to live and be a welcome addition to our towns and villages.



The ONE Housing Scheme Masterplan Concept

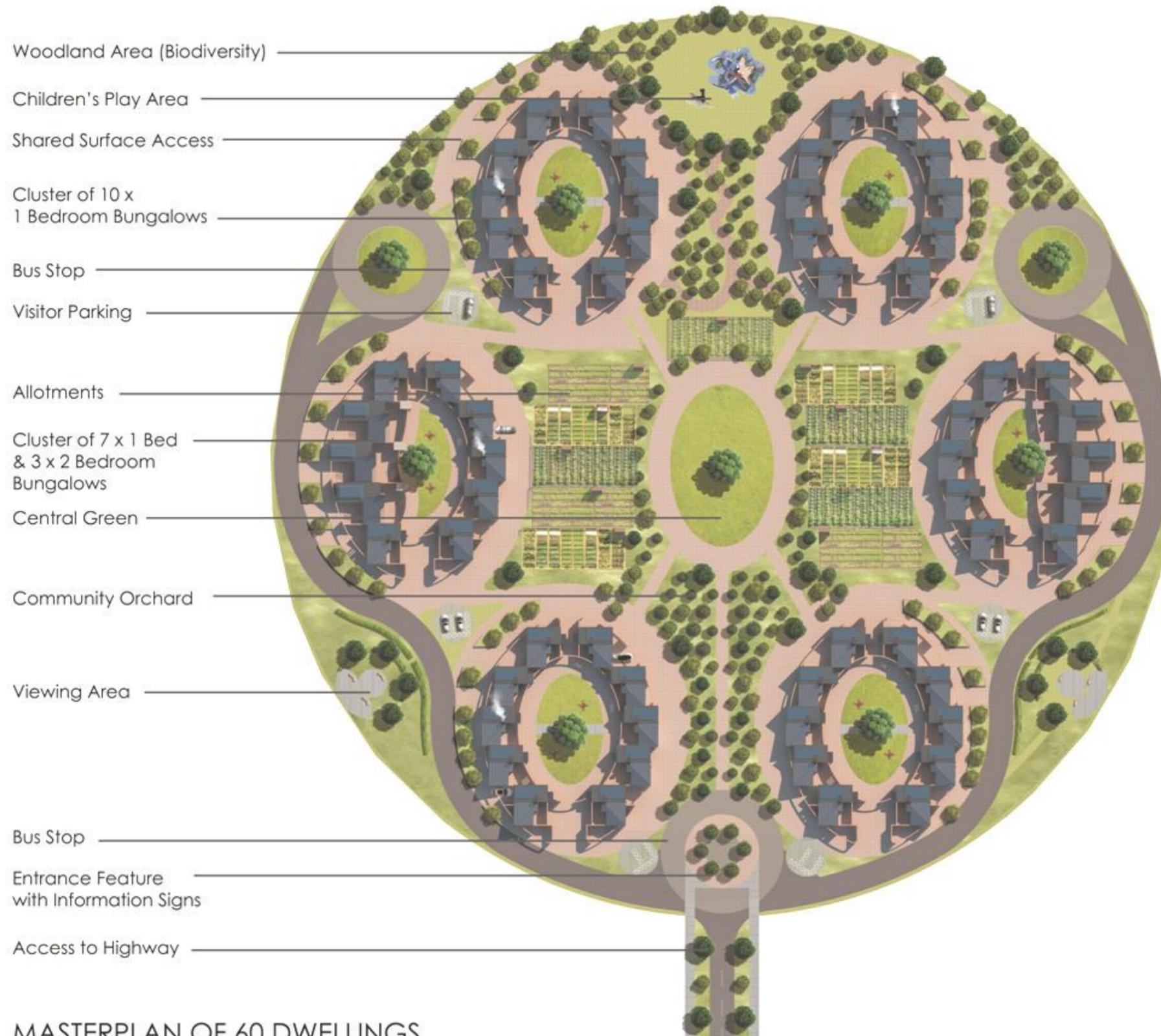


The Garden City Concept by Ebenezer Howard 1902



The ONE Scheme Masterplan Idealised Plan of 60 Dwellings

Non-site specific proposal @ 16 dwelling/ha



MASTERPLAN OF 60 DWELLINGS

The master plan - which is designed as an idealised model to extend existing rural towns or villages - is distilled down from the Garden City principles of core and satellites separated by open countryside and farms and connected by roads and footpaths. The proposed development is broken down into six clusters of 10 bungalows using an L-shaped plan for both 1 and 2 bed dwellings; the roads enter from the south, wrapping around to the east and west providing a largely car-free core to the development, covering approximately 3.75 hectares at a rate of 16 dwellings per hectare. In the centre are allotments and a communal orchard around a central leisure space leading to a woodland area and children's adventure play area to the north. Each cluster of 10 dwellings is set around a beautiful walled garden with shared surface footways and vehicle access to the perimeter.

80% of the dwellings are provided with in-curtilage parking spaces with electric charging points but these do not dominate. The clusters are unified by a screen wall to both the perimeter and within to define a garden and private courtyard spaces looking out onto the communal spaces. We have models that allow for all types and tenures of dwelling (up to 25dha) and the Masterplan can adapt to accommodate everything from studio flats to large detached dwellings, whilst responding to the particular context and features of a given site.

The ONE Scheme Masterplan Typical 10 Unit Cluster



LAVENDER PATH & GATE



HIGH QUALITY PUBLIC REALM



BENCH & BORDER



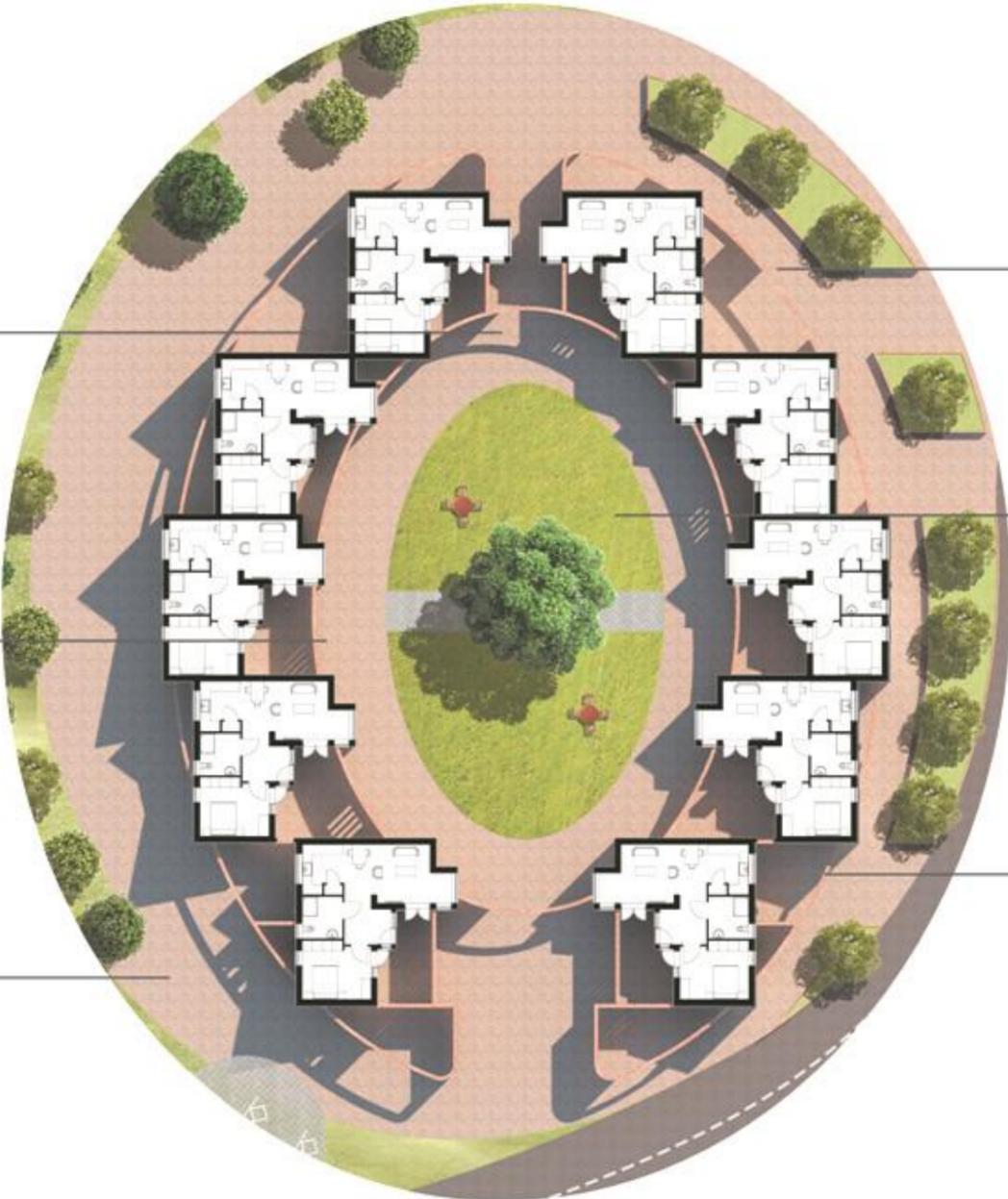
WALLED GARDEN



SHARED SURFACE



UNIFYING SCREEN WALL

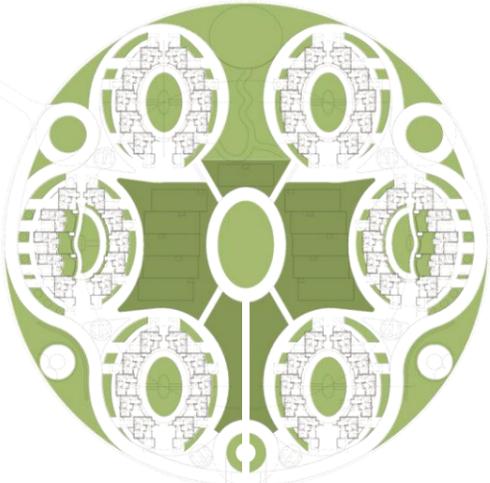


Each cluster is set around a walled garden with cars confined to the edges on shared surfaces where pedestrians have priority: children will not be playing in roads, more that the cars will be driving on the pavement.

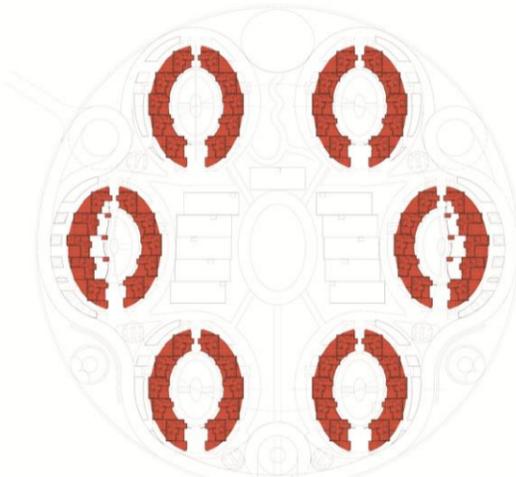
The gardens will be beautiful - perhaps centred around a mature tree in a lawn - but also low maintenance and providing a leisure activity for some of the residents to plant and maintain with the inclusion of a communal shed and perhaps greenhouse. Each dwelling's principal access is from this communal side with windows facing out, poking through the garden wall, as well as into the private courtyard which itself has the ability to provide for views in and out depending on the desires of the residents at a particular time. Secondary access will be provided from the parking areas.

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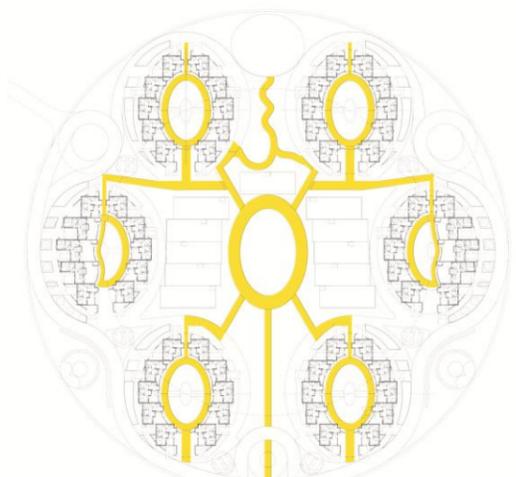
CLUSTER OF TEN AROUND A WALLED GARDEN



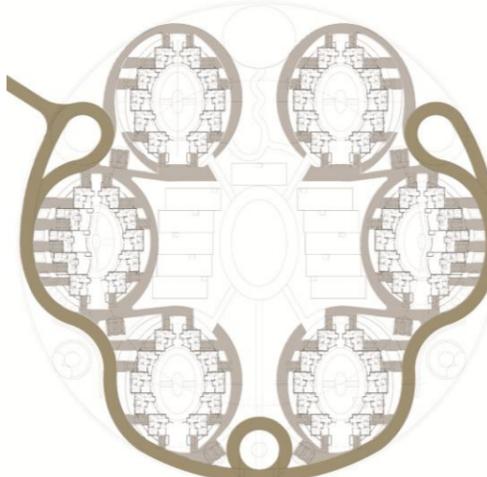
50% GREEN SPACE



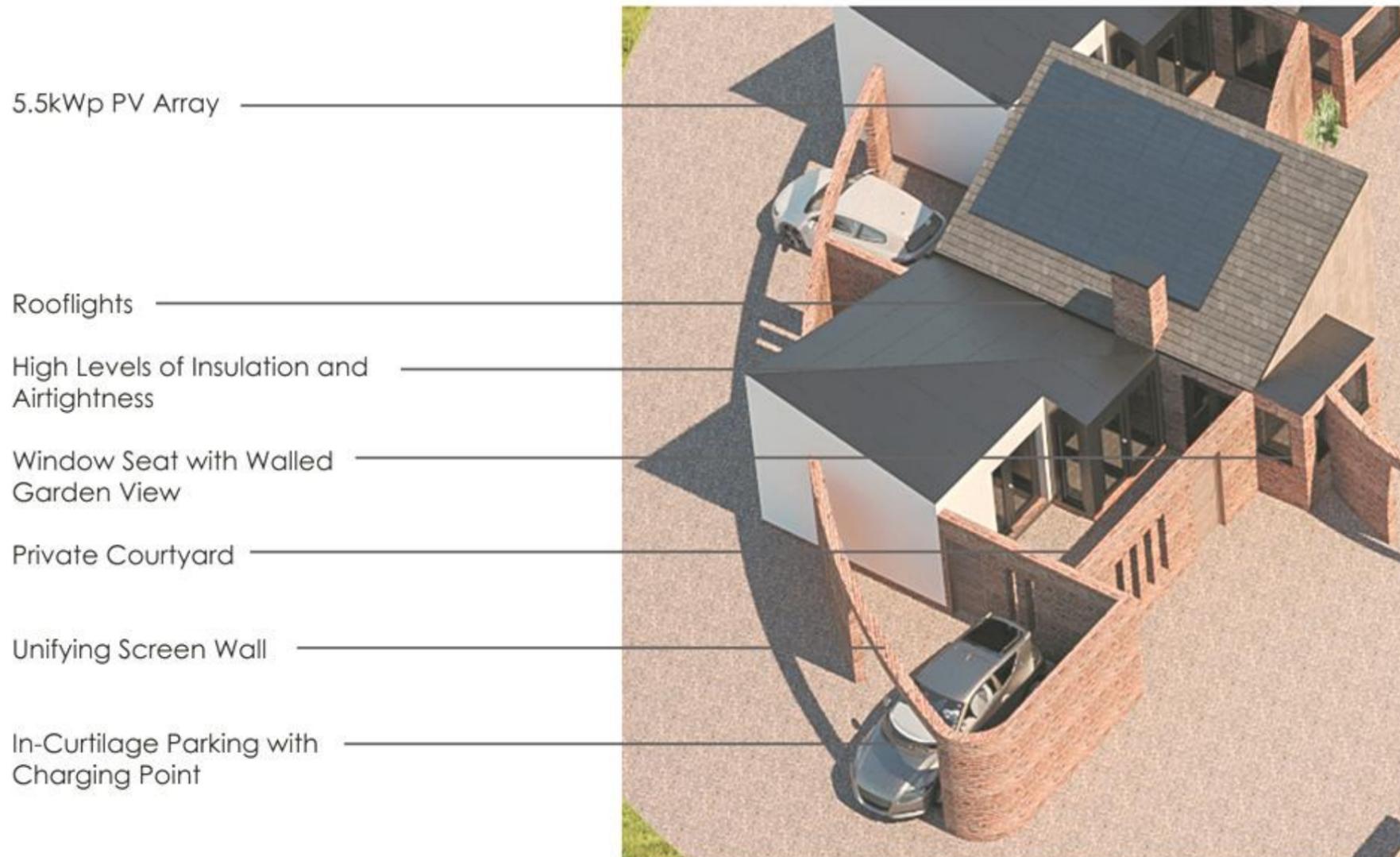
BUILT FORM



FOOT- & CYCLEWAYS



ROADS (DARK) & SHARED SURFACES



TYPICAL 1 BEDROOM BUNGALOW

The ONE Scheme Masterplan Typical 1 Bedroom Bungalow

The dwellings themselves - built using modern methods of construction and fitted with assistive living tech - are on the face of it fairly conventional L-shaped one/two bedroom bungalows, designed to Lifetime Homes standards and orientated east-west across the site to control solar gain and provide good lighting throughout the day, especially with the inclusion of well-placed rooflights.

Each house has its own solar array, private courtyard garden, space to park mobility scooters and wheelchairs, and most have an electric vehicle parking bay - although we anticipate car ownership will diminish in favour of car clubs and efficient public transport - or the simple act of being able to walk to all the amenities necessary.

Assistive Living Tech to include:

- Fall detection
- Immobility detection
- Motion/activity detection
- Voice-activated help functions throughout
- Monitoring of key welfare facilities within the home: cooking, washing, etc
- Thermostat monitoring
- Real time public transport information



VIEW ON APPROACH



AERIAL VIEW FROM THE SOUTH EAST



Performance Management Scrutiny Committee
2pm 14th November 2018
Public

Overview and Scrutiny Work Programme 2018 – 2019

Responsible officer

Tom Dodds, Statutory Scrutiny Officer

tom.dodds@shropshire.gov.uk

[01743 258518](tel:01743258518)

1.0 Summary

1.1 This paper presents Overview and Scrutiny's proposed work programme for the year ahead. The committees have based their programmes on topics from Shropshire Council's Strategic Action Plan. Committees will also

- scrutinise thematic priorities
- respond to emerging issues and
- follow up on previous work.

2.0 Recommendations

2.1 Overview and scrutiny members to:

- confirm the proposed work programme attached as **appendices 1 and 2**
- suggest changes to the work programme
- recommend other topics to consider
- agree lead committees for topics relevant to more than one committee and
- approve proposed joint working.

3.0 Background

3.1 Overview and Scrutiny's committees base this work programme on topics from Shropshire Council's Strategic Action Plan. They also

- scrutinise thematic priorities
- respond to emerging issues
- follow up on previous work
- carry out cross-committee work through task and finish groups.

3.2 The current work programme is attached as **appendix 1**.

3.3 To carry out cross-committee work, or look at topics in more depth, overview and scrutiny committees set up task and finish groups. These groups consist of members drawn from overview and scrutiny committees, which meet outside of the usual scheduled committee meetings. These groups then report their findings and

recommendations to overview and scrutiny committees for approval. The current list of ongoing task and finish group meetings is included in this report as **appendix 2**.

4.0 Next steps

4.1 Overview and scrutiny updates this report on an ongoing basis and presents it to each overview and scrutiny committee. This will allow members the opportunity to contribute to its development at each committee meeting.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)
None
Cabinet Member (Portfolio Holder)
All
Local Member
All
Appendices
Overview and scrutiny work programme
Overview and scrutiny task and finish groups

Appendix 1
Overview and Scrutiny work programme 2018 to 2019

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Digital Transformation Programme Update	<ul style="list-style-type: none"> To receive a verbal update from the Head of Workforce and Development on the progress of the Digital Transformation Programme 	Verbal update	Head of Workforce and Development	Ensure that the programme is proceeding as planned and that any risks are suitable mitigated.	24 Oct 2018
Corporate Peer Challenge Report and Action Plan.	<ul style="list-style-type: none"> Identify the priorities for action emerging from the recent corporate peer challenge. Scrutinise the council's progress in implementing the report action plan. 	corporate peer challenge report and action plan and progress report	Chief Executive	Shropshire Council is making good progress in implementing the peer challenge action plan.	24 Oct 2018
Financial Strategy Task and Finish Group interim report	<ul style="list-style-type: none"> Consider the budget proposals and identify the priority areas for further consideration Identify any likely impacts of the budget proposals and explore how these will be managed with the relevant officers and Portfolio Holders. Scrutinise investment and income proposals 	task and finish group report	Group Chair Head of Finance, Governance & Assurance	Proposals for investment and income generation are sound.	24 Oct 2018

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Q1 2018/19 Corporate Performance Report	<ul style="list-style-type: none"> Consider the key underlying and emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee. 	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	24 Oct 2018
Q1 2018/19 Financial Monitoring Report	<ul style="list-style-type: none"> Consider the key underlying and emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee. 	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	24 Oct 2018
Annual Customer Feedback Report	<ul style="list-style-type: none"> Understand the nature of complaints, compliments and comments that the council receives. Scrutinise how the council uses these Improve its services. 	Analysis of complaints, compliments and comments received	Information, Intelligence and Insight Manager	Ensure that the council responds appropriately to complaints, compliments and comments, and uses them effectively Improve services.	24 Oct 2018

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Corporate Peer Challenge Report and Action Plan – exception report	<ul style="list-style-type: none"> Scrutinise progress against the action plan. Identify areas for development and make recommendations for improvement. 	action plan update report	Chief Executive	Assurance that the council is making progress in developing its action plan.	24 Oct 2018
Road Safety Task and Finish Group	<ul style="list-style-type: none"> Consider the terms of reference for a proposed Road Safety Task and Finish Group. 	Terms of reference	Chair, Performance Management Scrutiny Committee	Identify opportunities to reduce road casualties in Shropshire.	24 Oct 2018
CIL, S106 and NHB Task and Finish Group	<ul style="list-style-type: none"> Review the draft Community Infrastructure Levy regulation 123 list 	task and finish group report	Head of Economic Development	Ensure the council spends income from the levy effectively.	24 Oct 2018
Report of Welfare Reform Task and Finish Group	<ul style="list-style-type: none"> Consider the report and recommendations of the Welfare Reform Task and Finish Group. 	task and finish group report	task and finish group chair	Ensure effective arrangements Support people in receipt of welfare support and preventative services.	14 Nov 2018

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Q2 2018/19 Performance Report	<ul style="list-style-type: none"> Consider the key underlying and emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee. 	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	14 Nov 2018
Corporate Peer Challenge Report and Action Plan – Exception report	<ul style="list-style-type: none"> Scrutinise progress against the action plan. Identify areas for development and make recommendations for improvement. 	action plan update report	Chief Executive	Assurance that the council is making progress in developing its action plan.	6 Mar 2019
Q3 2018/19 Performance Report	<ul style="list-style-type: none"> Consider the key underlying and emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee. 	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	6 Mar 2019

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Update of roadworks and street works task and finish group.	<ul style="list-style-type: none">To scrutinise progress against the recommendations of the roadworks and street works task and finish group	Committee report	Highways, Transport and Environment Commissioning Manager	Greater public satisfaction with the process of carrying out roadworks and street works.	May 2019

Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Emergency Planning	<ul style="list-style-type: none"> Scrutinise Shropshire Council's arrangements for emergency planning. 	<p>committee overview report</p> <p>presentation to committee</p>	Emergency Planning Manager	<p>Ensure that Shropshire Council:</p> <ul style="list-style-type: none"> identifies the right priorities for its emergency planning has in place suitable mitigation and carries out appropriate training and awareness raising. 	26 Nov 2018
Public rights of way	<ul style="list-style-type: none"> Understand the value of public rights of way Scrutinise how rights of way are determined, maintained, protected and adjusted 	presentation to committee			28 Jan 2019
Community Safety Strategy	<ul style="list-style-type: none"> Understand the updated community safety strategy Scrutinise the research underpinning any changes to the strategy. 	<p>committee overview report</p> <p>presentation to committee</p>	Community Safety Manager	Assurance that the Community Safety Strategy identifies the right priorities for its work.	28 Jan 2019

Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Community Hubs	<ul style="list-style-type: none"> Consider the development of plans for the creation of five community hubs. Ensure that the proposals will meet any needs resulting from social prescribing. 	<p>topic briefing note</p> <p>committee overview report</p> <p>presentation to committee</p>	TBA	Ensure that community hubs effectively meet the needs of Shropshire people.	18 March 2019
Burial capacity	<ul style="list-style-type: none"> To receive an update on work to secure adequate burial space in Shropshire 	committee overview report	TBA	Ensure adequate burial space in Shropshire	Sep 2019

Health and Social Care Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Public health budget and service provision	<ul style="list-style-type: none"> Scrutinise future funding proposals. 	<p>committee overview report</p> <p>presentation to committee</p>	Director of Public Health		12 Nov 2018
111 commissioning	<ul style="list-style-type: none"> Monitor the performance of the new service arrangements. Seek assurance that the new arrangements are meeting required service levels. 				12 Nov 2018
Delayed transfers of care	<ul style="list-style-type: none"> Revisit progress with reducing delayed transfers of care. Understand the impact of projects. Understand the impact of winter pressures on delays. Scrutinise readmission rates. Scrutinise how care packages for people who have had a stroke are put into place. 	<p>committee overview report</p> <p>presentation to committee</p>	<p>Chief Operating Officer, Shrewsbury and Telford Hospital NHS Trust</p> <p>Service Director, Shropshire Council</p>	To agree a course of action to build on local authority success in reducing delays.	12 Nov 2018

Smoking cessation services	<ul style="list-style-type: none"> Understand existing smoking cessation services Scrutinise proposals for service change. 	committee overview report presentation to committee	Director of Public Health		21 Jan 2019
Care Closer to Home		committee overview report presentation to committee	Director, Adult Services CCG lead		21 Jan 2019
Future Fit consultation findings	<ul style="list-style-type: none"> Consider the findings of consultations on Future Fit reconfiguration of NHS services in Shropshire, including Telford and Wrekin. Scrutinise the response to consultation findings. 	Consultation findings committee overview report presentation to committee	Chief Executive, Shrewsbury and Telford Hospital NHS Trust	Assurance that the consultation has been carried out thoroughly, and its findings acted upon appropriately.	21 Jan 2019
Ambulance services	<ul style="list-style-type: none"> Understand how the service handles the most serious calls and the service's heaviest users. Scrutinise how the service uses response times to deliver an effective service. Provide feedback on a planned visit to the West Midlands Ambulance Service 	Map of public defibrillators in Shropshire	Shropshire Clinical Commissioning Group		25 Mar 2019

Better Care and Improved Better Care funds	<ul style="list-style-type: none"> Consider the Improved Better Care Fund and its implications for Shropshire people. Understand the outcomes of the fund and whether these have been achieved. 	<p>committee overview report</p> <p>presentation to committee</p>	Director, Adult Services		May 2019
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People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Education attainment	<ul style="list-style-type: none"> Scrutinise education attainment in Shropshire over recent years Identify any specific patterns or changes which need to be looked at in detail. 	<p>overview report</p> <p>presentation</p>	Director, Children's Services	Ensure that Shropshire Council is targeting support where needed to improve education attainment.	21 Nov 2018
Shropshire Safeguarding Children Board Annual Report	<ul style="list-style-type: none"> Provide an overview of the Safeguarding Children Board's work during the previous year. Scrutinise changes to governance arrangements for the Safeguarding Children Board and Safeguarding Adults Board. 	Shropshire Safeguarding Children Board Annual Report	Independent Chair, Safeguarding Children Board	Contribute to developing governance arrangements for safeguarding in Shropshire.	21 Nov 2018

People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Empty Homes	<ul style="list-style-type: none"> Understand the extent and impact of empty homes in Shropshire. Scrutinise work to minimise the number of empty homes in Shropshire. 	Presentation and overview report			30 Jan 2019
SEND peer review	<ul style="list-style-type: none"> Scrutinise any actions from the proposed peer review of services for children and young people with special educational needs. 	Peer review findings and action plan Presentation	Director, Children's Services	Ensure the service's actions plans address the recommendations of the peer review.	30 Jan 2019
Progress and impact of the delivery of the Ofsted Action Plan	<ul style="list-style-type: none"> Scrutinise progress with the implementation of the Ofsted Action Plan and the benefits realised for children, young people and families in Shropshire. 	overview report	Director, Children's Services	Provide assurance that the council is making good progress in implementing its action plan, delivering the required improvements.	30 Jan 2019

People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Employment and progression opportunities	<p>Scrutinise current arrangements for people to enter into work and progression including apprenticeships and skills training. To include:</p> <ul style="list-style-type: none"> • apprenticeships and skills training • young people's aspiration and progression, and how to retain young people in the county • older people in the workforce, including re-skilling and retired workers (post 50 workforce) mentoring, coaching • Access to apprenticeships for school staff. 	<p>overview report</p> <p>presentations</p>	TBA		30 Jan 2019
Homepoint	TBA	TBA	TBA	TBA	27 Mar 2019

People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Opportunities for Looked After Children and care leavers to achieve their potential	<ul style="list-style-type: none"> Scrutiny of the implementation of the Looked After Children Plan and the delivery of improved outcomes. Examine the availability and uptake of apprenticeships and employment, and housing support, and consider the benefits and impact. 	Updated Looked After Children Plan overview report presentation	Director, Children's Services	Assurance that Shropshire Council is delivering better outcomes for looked after children and care leavers.	27 Mar 2019
School improvement	<ul style="list-style-type: none"> Scrutinise the impact of changes Shropshire Council's education improvement service. 	overview report presentation	Director, Children's Services	Monitor the impacts of changes to the service and make any recommendations for change.	27 Mar 2019
Drug and alcohol services for young people	<ul style="list-style-type: none"> Scrutinise the provision of drug and alcohol support services for young people 				May 2019
Children's services performance dashboard	<ul style="list-style-type: none"> Scrutinise safeguarding and early help performance. Identify any specific patterns or changes which need to be looked at in detail. 	overview report presentation	Director, Children's Services	Ensure that Shropshire Council is targeting support where needed to improve safeguarding.	May 2019

Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Skills training	<ul style="list-style-type: none"> To understand how skills training providers are responding to Shropshire's priorities for skills. 	<p>Overview report</p> <p>Presentation</p>	Chair of business board		15 Nov 2018
Securing Investment in Shropshire	<ul style="list-style-type: none"> To receive an update on how the council secures investment In Shropshire 	<p>Overview report</p> <p>Presentation</p>	Head of Economic Growth		15 Nov 2018
Place shaping – households and accessible green space	<ul style="list-style-type: none"> Understand the value of accessible natural green space for health and wellbeing, how access could be maximised, and look at current patterns of availability. 	<p>overview report</p> <p>presentation</p> <p>map of current and proposed accessible green space in towns and villages</p>		<p>Development of open spaces that improve the liveability of towns and villages</p> <p>Ensure that open spaces maximise the opportunity for people Improve their health and wellbeing.</p>	15 Nov 2018

Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Street works enforcement policy	<ul style="list-style-type: none"> To contribute to the development of the draft streetworks enforcement policy 	overview report presentation	Highways, Transport and Environment Commissioning Manager	Streetworks are carried out effectively and safely	14 Dec 2018
Review of policy on A boards	<ul style="list-style-type: none"> To contribute to the review of policy on A boards 	Presentation	Highways, Transport and Environment Commissioning Manager Business groups Charities and accessibility groups	The policy balances the needs for businesses to advertise their businesses with maximising footpath accessibility.	14 Dec 2018
Place shaping – maintaining a clean and attractive space	<ul style="list-style-type: none"> Consider the development of the new Local Transport Plan and how it relates to the delivery of the Council's priorities. 	overview report presentation	Head of Commissioning	Contribute to development of Local Transport Plan. Provide assurance that the plan contributes to housing and economic growth plans	31 Jan 2019

Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Local economic strategies	<ul style="list-style-type: none"> Scrutinise draft local economic growth strategies 	<p>overview report</p> <p>presentation</p> <p>site visit</p>	Head of Economic Growth		31 Jan 2019
Place shaping – diversification of the local economy	<ul style="list-style-type: none"> Scrutinise progress with the delivery of the Council’s Economic Growth Strategy, with particular focus on keys sectors, higher added value businesses, numbers of new jobs created, and new companies Shropshire in the key target sectors. Consider progress in securing investment in the digital and health care sector. 	<p>overview report</p> <p>presentation</p>	Head of Economic Growth	<p>Ensure that housing, transport and built environment strategies effectively support economic growth.</p> <p>Provide assurance that the Economic Growth Strategy is delivering economic benefits.</p>	28 March 2019
Highways winter service plan	<ul style="list-style-type: none"> Understand the lesson learned from the previous winter maintenance plan. Scrutinise planning for the winter period 2019-2020. 	<p>overview report</p> <p>presentation</p>	Highways, Transport and Environment Commissioning Manager	Contribute to development of a winter service plan that ensure safe highways and protects vulnerable people.	Jul 2019

Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Local Plan and place plans	<ul style="list-style-type: none"> • Consider the revised Local Plan. • Scrutinise local place plans. 	report Include overview of Local Plan and key changes to existing plan, including Green belt review	Head of Economic Growth	Assurance that the Local Plan support housing, transport and economic growth priorities.	Jul 2019

Appendix 2

Current and proposed task and finish groups

Title	Objectives	Next reporting
Financial Strategy and Innovation and Income Generation	<ul style="list-style-type: none"> • To understand the process and activity stages for developing the Financial Strategy 2018/19 to 2022/23 and how these translate into the Council's annual budgets • To consider and scrutinise the proposals and emerging plans for the whole Financial Strategy and 2019/20 Budget, including how they align to the four pillars. This will be through their development and their implementation, in particular for innovation and raising income. • To consider the alignment of the Financial Strategy and the new Corporate Plan being developed autumn 2018. • To consider the recommendations and areas for action identified in the Corporate Peer Challenge report relating to the Financial Strategy, and how they are being addressed. • To consider the direct and indirect impacts, including risks, of 2019/20 Budget proposals on current services and customers. • To complete specific pieces of work to identify and work up alternatives to emerging plans, including the feasibility of any alternative proposals • Make evidence based recommendations in relation to plans and approaches for innovation and income generation, and alternative proposals for future budget setting. 	Performance Management Scrutiny Committee 24 October 2018
Road casualty reduction	<ul style="list-style-type: none"> • Further analyse statistics on people killed or seriously injured on roads in Shropshire. • Understand the causes of casualties. • Identify existing and potential local authority and partnership policies that can contribute to road casualty reduction. 	Performance Management Scrutiny Committee 24 October 2018

Title	Objectives	Next reporting
Welfare reform	<ul style="list-style-type: none"> • To ensure that the council's own systems and processes are optimised so it provides the best advice and temporary support to people who need it. • To understand how the council works with its partners to agree a common strategy Support people in greatest need. • To ensure that council resources are deployed wherever possible Support people into education, employment and training. 	Performance Management Scrutiny Committee 14 November 2018
Reducing admissions through warmer homes	<ul style="list-style-type: none"> • Understand how warmer homes reduce hospital admissions and demand for social care support • Scrutinise the effectiveness of Keep Shropshire Warm • Scrutinise the role of registered social landlords in keeping homes warm • Understand how warmer homes are reducing delayed transfers of care • Explore the links between work to reduce falls and warmer homes 	Health and Social Care Scrutiny Committee 19 November 2018
Community Transport	<ul style="list-style-type: none"> • To understand how community transport operates in Shropshire, and the demand for community transport services. • Identify how the community transport groups, the council, and other partners can work together to provide community transport to people in Shropshire who do not have access to public or private transport. 	Communities Overview Committee January 2019

Title	Objectives	Next reporting
Local Joint Committees (LJCs)	<ul style="list-style-type: none"> • To review the current design and delivery of the LJCs and use the evidence gathered Make a recommendation on whether they should continue or not. <ul style="list-style-type: none"> ○ If the recommendation is to continue, make further recommendations on the future design and delivery of the LJCs ○ If the recommendation is to cease, to design the withdrawal of the LJCs without undue impact on Shropshire Council members, town and parish councils, co-opted members or local residents. • To recommend how Shropshire Council should be working with partners, specifically town and parish councils to enable shared engagement, communications, accountability and governance within communities. 	Communities Overview Committee Early 2019